



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

January 4, 2016

Chiefs: Call, Eppler

HSO: Hammick

Captains: Andresen, Lucas, McKinney, Muniz, Robertson, Shepard, Solito, Tautic

Lieutenants: Schambach, Williams

Ambulance: Gauthier

Communications: Fisher

Fleet Mgmt: Westcott, Robinson

Fire Police: Fluckiger

Jr. Advisor: Colt

Special Members: Carpenter, Galley

The meeting was called to order @ 17:03 by Chief William Call. Motion was made/seconded (Eppler/Fluckiger) to accept the minutes from the December 7, 2015 meeting.

TRAINING REPORT:

- January Staff Meeting Report is attached.
- January Drill Schedule is attached.
- Natural Gas Safety Trifold is attached.
- Chief Call reviewed the Talcottville Mill mapping. It is currently under construction. A large map has been copied for each station and he will be distributing for each fire house.

ADMINISTRATION REPORT – A/C Landry:

- Comedy Show FRIDAY April 1. Comedic Group is not avail on Sat the 2nd
- Officer Changes
 - 2nd Lt Eng. 441 – Lt Magnotta
 - 1st Lt Tower 541 – Lt Williams
 - 2nd Lt Tower 541 – Vacant
 - 2nd Lt FP – Lt Prue
- 2016 Duty Officer (List attached)

RECEIVED
VERNON TOWN CLERK
16 JAN - 6 PM 2:53

- Effective Tonight – In Firehouse Software, start tracking attendance for those members Absent or Excused for NORMAL Scheduled Training and Meetings. More information will be presented at the next staff meeting when a month's of activities are recorded (sample attached).

MEMBERSHIP:

- Transfer:
Randy Magnotta R141 to Eng. 441
- Resignation:
Carlos Crespo – ET 341
- LOA:
Dennis Camp – training division
- Return from LOA:
Chico Parrott

HEALTH & SAFETY: Hammick

- Safety Officer Report for January is attached.
- Physical & Fit Testing Reports are attached. A medical review is required every year.
- Personal Vehicle Ins. (attached)
- County Dive Team will be drilling @ Coventry Lake on 1/10/15 @ 8:00. The rehab tent will be brought for practice.
- 210 East Main Street will be torn down, but is still on the dangerous building list.

FIRE MARSHAL: See attached.

EMD: No Report.

COMMUNICATIONS: Nothing to Report.

FLEET MGMT: Report is attached

- Meeting was held with Dwight & Eric at DPW. Eric's main responsibility is to work on Fire and Ambulance apparatus. The Executive Board will work with them to set priorities. Delays are recognized due to the limited availability of parts that must be ordered. Another meeting will be coming to streamline issues.
- R-441 refrigerator is causing the light issue.
- If a truck is going out of service for more than a week, engine companies are to take the spare engine. Rescue and aerals should take the Prime Mover.
- Chief Call will send out an email regarding our Fleet Management Strategy.

TECHNOLOGY:

- Station 341 still needs power supply and have electrical outlet moved.
- OWA login address is changing.
- Mouse may be needed for E-441. There are issues with keys for the 2nd floor; someone continues to lock the doors and the captains present do not have keys to unlock.
- Members reported that the CAD system has been very slow in feeding calls through to us. It takes days in some cases. The Chief stated it was a TN problem and has been addressed.

CENTRAL SUPPLY/UNIFORMS:

- Anyone needing Name and or Rank changes to their Class C uniforms is asked to get them the Central Supply by NEXT Monday, Jan 11, 2016.
- No personalization is to be done to the Class C Uniform.
- Leather Boots are needed by many members. A list will be compiled by Central Supply. Interior firefighters will be outfitted at this time, otherwise they will be ordered next year.

SCBA:

- All companies should be using the updated Weekly inspection sheet.
- All completed Weekly inspection sheets from 2015 need to be turned in to the SCBA shop ASAP.
- Scott still needs a count of cylinders that have the bracket with the curved end. Captains are asked to check their units and let Capt. Shepard know ASAP if anyone has brackets with the curved end.

CHAPLAIN: No Report

OLD BUSINESS:

- Fire Station Repairs are being prioritized. The fire alarm system is going in at Station 141, then Station 5. The rug for Station 541 is being pursued; final approval by the Town Administrator is needed. Chief Call needs to know if the Station 1 roof is still leaking. The Captains stated it is. Please contact the Chief when it is happening.
- Washing machine for Station 141 is still being pursued.

NEW BUSINESS:

- Interstate Fire Crew Application Process was discussed. An email had been distributed to the membership with this information.
- New SOG will be coming out regarding services available for Critical Incident Support and will provide guidance for those members needing to reach out.

- Undercarriage washers should be used weekly on the apparatus as treatments are being done to the roads for winter protection. Also, apparatus engineers need to make sure pumps are circulating water while on scene during freezing weather.

CORRESPONDENCE: None

UPCOMING EVENTS:

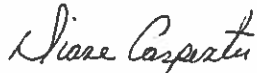
- 80's Dance – Sponsored by R-441 & ET-541. January 23rd at the TKB Club – 6:30 to 11:00 – \$15 p/person. Flyer is attached.
- TVFD Firefighter Celebration on March 5th, from 5:30 – 11:30 at the Elks Club. The ticket price is estimated to be \$30, however is not yet firm. Tickets will be available soon.

GOOD & WELL BEING:

ADJOURNMENT:

Motion was made/seconded (Galley/Muniz) to adjourn the meeting at 20:14.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Diane Carpenter".

Diane Carpenter, Secretary